

BUSINESS EFFICIENCY SOLUTIONS



FYB is an Information Governance specialist.

Our expertise is centered on the delivery of integrated Information Governance solutions that address our customer's unique information, business efficiency and records management needs.

We help you appropriately balance **Control** and **Agility** in line with the needs of your business or government organisation.

FYB provides six streams of Information Governance solutions:

- Audit and Compliance
- Policy and Procedure
- Information Control
- **Business Efficiency**
- Change Management and Training
- Support and Maintenance

Our Business Efficiency stream provides solutions to businesses and organisations with the following needs:



BUSINESS APPLICATION DESIGN AND IMPLEMENTATION

We resell, design and implement business applications that provide a total information governance, document management and recordkeeping solution to your organisation. As experts in the design and configuration of these systems we can ensure that your organisation meets your business, industry and legislative compliance requirements.

INFORMATION GOVERNANCE, DOCUMENT AND RECORDS MANAGEMENT

As a HPE Software Gold Business Partner we specialise in:

- HPE Content Manager and SharePoint
- HPE ControlPoint and IUS



We also partner with other leading companies to provide the following solutions:

SCANNING AND DIGITISATION

- Outback Imaging - EzeScan integrated intuitive scanning solutions

SMART WEB FORMS AND DOCUMENT GENERATION

- Intelledox - Infiniti integrated smart web forms, streamlined and efficient document creation, and business process automation solutions

EMAIL MANAGEMENT

- Digitus - inMailX integrated email management solution for Microsoft Outlook

RECORDS FILING, TRACKING AND STORAGE

- ASP - for integrated barcode scanner solutions
- Codafile - for physical filing and storage solutions

DATA MIGRATIONS

We provide data migration solutions that enable you to gain control over your legacy data. This provides your organisation with an opportunity to consolidate legacy information repositories, reduce duplication and improve the discovery, retrieval and reuse of information. The result being reduced exposure and risk for the organisation.

Our data migration solutions cover file shares, Microsoft Exchange, redundant records and document management systems, as well as registers such as spreadsheets and access databases.

SYSTEMS INTEGRATIONS

To ensure your Information Governance solution provides a seamless user experience, we specialise in the integration of HPE Content Manager, Intelledox Infiniti and EzeScan with your core business systems, including; finance, human resources, asset management, Microsoft SharePoint and spatial mapping systems.

By enabling the integration of systems you are increasing the accuracy of your data, reducing the duplication of effort and ensuring your information is stored within a controlled environment.

Our process for the provision of these solutions involves a range of tasks that challenge your business practices and engage your staff. Processes can be tailored to meet the needs of your business.

In addition to the solutions outlined above, FYB provides bespoke solutions to meet the Information Governance needs of businesses and government organisations. For further information on how FYB can provide solutions to meet your business objectives, please contact us.

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